

## ENVIRONMENT, HEALTH AND SAFETY

### SUSTAINABILITY DEPARTMENT

#### CIRCULAR: EHS/GB/03/14

**TO :** Green Building Consultants and Architectural & Engineering consultants,

**SUBJECT :** GREEN BUILDING SUBMISSIONS

**DATE :** 24 April 2014

Greetings from EHS!

As you are aware, the sustainability department undertakes the review of green building submissions for all new construction projects during NOC-BP and NOC-BCC phases. The green building submission form part of the overall submission package (made by the Architectural & Engineering consultant / Engineer of record) to EHS Permits, comprising the drawing review and other components. EHS document control section that receives the submissions at the front desk undertakes an elaborate scrutiny of the package as part of its procedure before accepting them and assigning a unique tracking number. This is with a view to facilitate the stakeholders in the follow up of their submissions.

We have in the recent past encountered situations where green building submissions are made in advance either by the green building consultant directly or the architectural consultant, ahead of the main submission. This practice does not fit with the current document receiving process that is in place for the full submission. Accordingly we would like to inform the stakeholders that EHS would be unable to entertain and register such submissions.

The green building submission complete with all the documentation as per the applicable and relevant procedures, should always accompany the main submission package. In case a green building submission is not yet ready at the time of original submission, it can be submitted later by quoting the project details and the tracking no of the original submission so that the system can assign it correctly. The final approval is however subject to satisfactory compliance to the green building regulations.

EHS-Trakhees is committed to providing quality regulatory services to our business units and clients in protecting the environment, human health and safety. As always, we look forward to your cooperation, support and a very successful working relationship.

Should you have any queries, please feel free to approach the Green Buildings department or contact us at [EHS.GreenBuilding@trakhees.ae](mailto:EHS.GreenBuilding@trakhees.ae)

Regards,

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Director – EHS

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