

ENVIRONMENT, HEALTH AND SAFETY

SUSTAINABILITY DEPARTMENT

CIRCULAR: EHS/GB/05/10

TO : All EHS Pre Qualified Green Building Consultants, Commissioning Authorities and relevant stakeholders Involved in Green Building Projects.

SUBJECT : Green Building Submissions - EHS-NOC for Building Permit (BP) and Building Completion (BCC)

DATE : 28th July 2010

Greetings from EHS!

As you are aware, Environment, Health & Safety (EHS)-Trakhees is constantly striving to improve the submission & review process by making it simpler, while at the same time enhancing the value it offers to the project and to its stakeholders.

The development of facilities within the jurisdiction of Trakhees-EHS necessitates approval from the Green Building Section (Sustainability Department) to facilitate the issuance of the NOC-BP and NOC-BCC from the permits department. This approval follows the review of the Green Building related documents that are instrumental to the above submissions and is applicable for ALL projects that fall under the purview of EHS Green Building regulations

In this regard the Green Building section has finalized the set of KEY documents that are deemed essential for its review and clearance during the following stages:

- EHS-NOC for Building Permits (BP)
- EHS-NOC for Building completion (BCC)

Details of the Green Building documents are enumerated in the Table below. As per the on going procedure, all submissions would be made to the Permits department with which the Green building section's procedures are interfaced. Please refer to the portal for the Green Building Submission procedures.

It should be noted that while the table reflects the Key documents that are required, each document may internally refer to additional documents which are to be complied by the consultant.

TABLE

S.No	Submission Stage	Green Building related Documents required to be submitted for clearance from Green Building Section
1	NOC-BP	1) Green Building Checklist for NOC-BP Submission 2) Annexure-1 EHS Commissioning checklist 3) Green Building Project Plan (GBPP)
2	NOC-BCC	1) Green Building Checklist for NOC-BCC Submission 2) Annexure-1 Green Building Statement 3) Annexure-2 Construction Task Checklist 4) Annexure-3 Commissioning Task checklist 5) Green Building Project / Progress Report (GBPR)

All Green Building Consultants and Commissioning Authorities involved in compiling and submitting the Green building related documents should ensure that the submissions fulfill the above criteria.

Further, other stakeholders such as clients, Architectural Engineering consultants, contractors, Suppliers etc who are instrumental in providing the data to the Green Building consultants in the process of their compiling the Green submission should ensure that they provide the required support and cooperation in this regard.

Any new forms / checklists that might potentially be added in future should be complied with based on the information being provided to the Green Building Consultants from time to time and the updated information available in the portal.

Relevant documents can be downloaded from the portal www.ehss.ae under the Green Buildings section by navigating through the procedures and forms sections.

We look forward to working closely with you in reaching our common goals

Should you have any queries, please contact us at EHS.GreenBuilding@trakhees.ae

Thanks and Regards,

P.R.Jagannathan
Sustainability Manager
Trakhees - Environment, Health & Safety
Ports, Customs and Free Zone Corporation

cc: Amin Al Mulla – Chief Operating Officer, EHS-Trakhees