

Third Party Pre-Qualification Application Form

Trakhees as the regulatory arm of Ports, Customs and Free Zone Corporation (PCFC) ensures that the services rendered to the clients (within its jurisdiction) by Third Party Company/Service Providers are in accordance with the correct practice and complying with the existing rules and regulations.

This application form shall be applicable to all Third Party Companies, like Servicing Companies, approved by Trakhees to provide service under its Jurisdiction.

Company name:			
Location:		P.O Box:	
Tel No.		Fax no.:	
Contact Person:		Mobile:	
Email:		Website:	

A. Company involved with (tick appropriate box)

Water Tank Cleaning Company Servicing Company

Range of Specialization:

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B. Company Details

License No. (Attach Copy):		Expiry Date	
Batches in Other Country (if any):			
Tel No.		Fax No.	

C. Operation and Human Resources

Length in Business		Major Project Handled:					
No. of Employees		Technical		Administrative		Emirati	
Software use (pls. specify)							

Remark: All information must be entered correctly.



D. Required Documents

Servicing Company:

- Trade license copy (can apply with Dubai License only)
- Covering Letter (state the list of services)
- Company Profile.
- List of Company's Accreditation/Membership
- Cleaning Procedure.
- Approval from other authorities (approved by Dubai Municipality)
- Risk assessment form.
- Latest Laboratory Water Analysis Report (Micro & Chemical) of a sample collected from a Cleaned Water Tank of a Trakhees Client (*applicable for those with Water Tank Cleaning Procedure only*)
- Client list (under Trakhees Jurisdiction)
- Location Map.
- List of Staffs (provide names and responsibilities) - includes copy of the following:
 - Certificate of Trainings attended in relation to the services offered (Basic Food Hygiene Training for kitchen duct cleaning staff and Water Tank Cleaning Training for cleaning staff)
 - Occupational Health Cards
 - Passport with visa page copy

E. Other Documents Applicable to all Third Party Company

- Declaration of Conflict of Interest Clause (form no. CRC-F04c)
- Declaration Letter regarding Blacklisting/ Litigation (form no. CRC-F04b)

F. Contacts

Retail & Commercial Section- Trakhees

- Retail.Operation@trk.pcfc.ae
- Phone: 04 3636 888