

Client Procedure for Issuance and Renewal of Environmental Permit/ No Objection Letter (NOC)

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1. Purpose

The purpose of this procedure is to facilitate information to Trakhees clients regarding the control the process of issuing and renewal of environmental permit/ no objection letter.

2. Scope

All projects with significant environmental impacts within the Trakhees jurisdiction areas. See table below for applicability of each type of Environmental Permit or NOC.

| # | Type of Permit | Applicability |
|-------|--|--|
| 2.1 | Harbor / Open Sea Discharge Permit | For project / activity disposing treated wastewater to harbor or open sea |
| 2.2 | Irrigation Permit | For project / activity utilizing treated wastewater for irrigation purposes |
| 2.3 | Groundwater Discharge Permit | For project / activity which intends to remove and dispose or reuse underground water |
| 2.4 | Air Emission Permit | For project / activity utilizing process or fuel burning stacks with possible air emission or air pollution control equipment |
| 2.5 | Permit to Cut and/or Relocate Trees | For project / activity which requires to cut / relocate trees |
| 2.6 | Marine Mammal Related Activity | For a specific activity, as described by the permit, which involves marine mamma |
| 2.6.1 | Permit to Operate – Captive Marine Mammal Facility | |
| 2.6.2 | Permit to Transport – Marine Mammal | |
| 2.6.3 | Permit to Conduct Scientific Research – Marine Mammal | |
| 2.6.4 | Permit to Export / Import – Marine Mammal | |
| 2.7 | Aquatic Animal Related Activity | For a specific activity, as described by the permit, which involves aquatic animal |
| 2.7.1 | Permit to Operate – Public Aquarium Facility | |
| 2.7.2 | Permit to Transport – Aquatic Animal | |
| 2.7.3 | Permit to Conduct Scientific Research – Aquatic Animal | |
| 2.7.4 | Permit to Export / Import – Aquatic Animal | |
| 2.8 | No Objection Certificate (NOC) – Conditional Environmental Activit | For project which intends to conduct a certain activity, apart from those listed above and specified in other procedures, with significant environmental concern |
| 2.9 | Permit to Transport Sand | For activity that will shift sand from a construction site to another construction area / stockpile area |

3. Definitions

3.1 NOC - No Objection Letter



4. Procedure

4.1 Issue a New Environmental Permit/ NOC:

4.1.1 Client should submit the application form as below with other required documents mentioned in each application to Inspection department in Jebel Ali or through mail to (Milagros.Iligan@trk.pcfc.ae)

4.1.1.1 Environmental Permit (Harbor / Open Sea Discharge, Irrigation and Air Emission) Application Form (CEN-F02a)

4.1.1.2 Groundwater Discharge Permit Application Form (CEN-F02b)

4.1.1.3. Permit to Cut and/or Relocate Trees Application Form (CEN-F02c)

4.1.1.4 Permit to Operate Captive Marine Mammal and/or Public Aquarium Facility Application Form (CEN-F02d)

4.1.1.5 Permit to Transport Marine Mammal and/or Aquatic Animal Application Form (CEN-F02e)

4.1.1.6 Permit to Conduct Scientific Research – Marine Mammal and/or Aquatic Animal Application Form (CEN-F02f)

4.1.1.7 Permit to Export / Import Marine Mammal and/or Aquatic Animal Application Form (CEN-F02g)

4.1.1.8 No Objection Certificate (NOC) – Conditional Environmental Activity Application Form (CEN-F02k)

4.1.1.9 Permit to Transport Sand Application Form (CEN-F02cl)

4.2 Inspection Department will review the submitted documents and will send copy of payment advice to clients with the status of the submission as below:

4.2.1 Approved: once all required documents are available and information complying the requirements of Trakhees. Client should settle the payment and notify the inspection department.

4.2.2 More Details: in case of missing of any of submission requirements or more details need to be given by the client. Client should update the required information and settle the payment and send to inspection department.

4.2.3 Reject: in case the applied company does not comply with the Trakhees regulation, environment officer should state clearly in the mail the reason for rejecting the application.

4.3 Client should settle the payment and inform Inspection department.

4.4 Site might be inspected by the inspection department as needed.

4.5 Upon submission approval client will receive Vehicle Pass on his/ her mail.

4.2 Renew an Environmental Permit/ NOC (Applicable only for Air Emission, Irrigation and for Harbour Discharge)

4.2.1 Inspection department will initiate the renewal process, inspection by environment department and laboratory shall be conducted without prior notice to the client.

4.2.2 Once the inspection is done, client will receive payment advice through the client email with any findings raised within the inspection. As soon as the corresponding analysis report/s has been released the same will be sent to client.

4.2.3 Client should settle the payment and the client should act for compliance with the applicable standards and to inform the inspection department with the findings closure and payment settlements.

4.2.4 Re- inspection and/or re-testing of the site might be needed, in case re-testing is required, payment advice will be issued and sent to client for settlement.



4.2.5 Once all findings are closed successfully by the client, client will receive the renewed permit through the mail.

4.2.6 In case the client failed to respond to the inspection/ testing findings, client might be subjected to financial penalty which must be settled prior to permit renewal.

5. Service Completion Time

| | Service | Completion Time |
|-----|---|------------------------------|
| 5.1 | Time taken review the submission and send the payment advice with submission status for new application. (from the date of submission) | 5 Working Days |
| 5.2 | Time taken to issue new permit (from the date of payment settlement is notified by the client for approved submission, or from the date of inspection with satisfactory results) | 3 Working Days |
| 5.3 | Conducting inspection for Permit renewal | Once a year for each company |
| 5.4 | Send the inspection findings to the client (from the date of inspection) | 3 Working Days |

6. Service Fees

| No. | Service | Fees (AED) | Remarks |
|------|---|-----------------------|---|
| 7.1 | Submission review for new permit- Harbor / Open Sea Discharge Permit | 500 | |
| 7.2 | Submission review for new permit- Irrigation Permit | 500 | |
| 7.3 | Submission review for new permit- Groundwater Discharge Permit | 500 | |
| 7.4 | Submission review for new permit- Air Emission Permit | 500 | |
| 7.5 | Submission review for new permit- Permit to Cut / Relocate Trees | 1,000 Application fee | |
| | | 500 | Permit Fee – for every 10 trees to be subject for cutting |
| 7.6 | No Objection Certificate (NOC) | 500 | per NOC approval |
| 7.7 | Permit to Operate Captive Marine Mammal Facility / Public Aquarium Facility | 5,000 | Permit / NOC Fees – per approval |
| 7.8 | Permit to Transport Marine Mammal / Aquatic Animal | 500 | |
| 7.9 | Permit to Conduct Scientific Research on Marine Mammal / Aquatic Animal | 200 | Application Fee: AED 1,000.00 |
| 7.10 | Permit to Export / Import Marine Mammal / Aquatic Animal | 500 | Resubmission Fee: AED 500.00 |
| 7.11 | Coral Translocation Permit | 10,000 | |
| 7.12 | No Objection Certificate (NOC) – Dredging and/or Reclamation | 500 | |
| 7.13 | Permit to Transport Sand | 500 | per permit approval |

*The above fees might be subjective to 5% VAT.

7. Related Forms

7.1 CEN-F02a, Environmental Permit (Harbor / Open Sea Discharge, Irrigation and Air Emission) Application Form.

7.2 CEN-F02b, Groundwater Discharge Permit Application Form.

7.3 CEN-F02c, Permit to Cut and/or Relocate Trees Application Form.

7.4 ENF-02d, Permit to Operate Captive Marine Mammal and/or Public Aquarium Facility Application Form.



7.5 ENF-02e, Permit to Transport Marine Mammal and/or Aquatic Animal Application Form.

7.6 ENF-02f, Permit to Conduct Scientific Research – Marine Mammal and/or Aquatic Animal Application Form.

7.7 ENF-02g, Permit to Export / Import Marine Mammal and/or Aquatic Animal Application Form.

7.8 ENF-02k ,No Objection Certificate (NOC) – Conditional Environmental Activity Application Form

8. References

8.1 Trakhees Rules and Regulations

8.2 ID-EN-30, Guideline- Conducting EID Study.

9. Workflow