

# Guidelines – Material loading platform



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DESIGN & CONSTRUCTION	POSITIONING / LOADING	TEST / CERTIFICATION
<ul style="list-style-type: none"> <li>• It is the responsibility of the main contractor to provide &amp; maintain loading platforms.</li> <li>• The loading platform design must be approved by a 3rd party engineer</li> <li>• Suitable edge protection must be provided to the edges where persons and/or materials can fall.</li> <li>• Any loading platform gates must provide ridged edge protection.</li> </ul>	<ul style="list-style-type: none"> <li>• The location of loading platforms should be decided by the main contractor.</li> <li>• Locate loading platforms so that they do not create a snag hazard for the site tower cranes..</li> <li>• Load material such that it does not exceed the guardrail height.</li> <li>• Loading activity shall be performed in the presence of competent banks man.</li> </ul>	<ul style="list-style-type: none"> <li>• Material loading platform shall be tested through Trakhees approved third party at an interval of every three months.</li> <li>• Loading platforms must also be tested whenever modified or relocated.</li> <li>• Clearly display safe working load at each loading platform.</li> </ul>



NOTICE / RULES	TRAINING / INSPECTIONS	RISK ASSESSMENT
<ul style="list-style-type: none"> <li>• The area under the loading platform shall be barricaded appropriately.</li> <li>• Display adequate warning signs &amp; notices for the safe use of platforms.</li> <li>• All notices and warning signs must be in a language understood by the workforce.</li> </ul>	<ul style="list-style-type: none"> <li>• All workers involved in the use and loading of loading platforms must be instructed on the agreed safe system of work.</li> <li>• A competent person must undertake a formal documented inspection of every loading platform at least weekly.</li> </ul>	<ul style="list-style-type: none"> <li>• A risk assessment must be undertaken for the design, installation, use and removal of loading platforms.</li> <li>• A method statement must be prepared covering the procedure for the safe use of the loading platform.</li> </ul>