

# APPLICATION FORM FOR MODIFICATION NOC- VACATING PREMISES

Refer to our Website <http://trakhees.ae/en/ced/Pages/Modifications.aspx> for more information

## TYPE OF SUBMISSION

New Resubmission Revision CED EHS (√either or both)

## Submission for Re-submission and Revalidation

\*Application Reference (For resubmission, MPN/MRV T#) :

\*\*Trakhees Modification Permit No.:

## APPLICANT INFORMATION

Requested by : Client Contractor Consultant

### Client

Trade or Commercial

Email

Trade License No.

Telephone No.

Mobile No.

### Specialist Contractor

Trade or Commercial

Email

Trade License No.

Telephone No.

Mobile No.

### Consultant (If applicable)

Trade or Commercial

Email

Trade License No.

Telephone No.

Mobile No.

## LOCATION DETAILS

Business Unit

Location

Plot Number

Building No.

Unit No.

Modified Area (M<sup>2</sup>)



TYPE OF MODIFICATION (√ all that apply)			
Gypsum /Tile False Ceiling	Full Height Partitions	External Painting	Flooring ***
Machinery & Equipment Installation	Adding & Removing Block	*Wall Finishes / Painting	Adding & Removing Door/ Windows in
Mezzanine	Staircase/ Ramps	Car Parking	Racking
Paving	Landscaping	Kitchen Ducting	
Others (Specify):			

\*\*\* Flooring & Wall finishes / Painting is only applicable for industrial units and food outlets

### Required Documents and Drawings

Relevant documents from the following table should be submitted online at [online.trakhees.ae](http://online.trakhees.ae) in PDF format.  
Printed signed copy of the Application form to be included in the documents

Set 1: DOCUMENTS Folder			Set 2: DRAWINGS Folder		
Document Type	Yes	NA	Drawing Type	Yes	NA
• Copy of Client's valid Trade License			• Setting-out Plan showing location of proposed Modification area		
• Copy of Lease / Sales Agreement / Title Deed with Trakhees Site Plan			• Floor Plan (Existing & Proposed)		
• Copy of Appointment Letter of Contractor / Consultant			• Elevations		
• Copy of Contractor's / Consultant's valid License & DM Practice of record			• Sections		
• Contractor Undertaking Letter / Consultant Cover Letter & scope of works			• Utilities Layout Plan (Existing & Proposed)		
• Clearance Letter from Developer/ Business Unit			• Design Calculations & Structural Drawings (if applicable)		
• NOC from Civil Defense (DCD)			• Stamped CED approved drawing of existing facility *		
• Copy of Trakhees BCC / MCC for the facility *					
• COC undertaking letter					
• Compliance of Dubai Universal Code for People of Determination ( White Code)					

\* In absence of these documents, please apply for copy of documents/copy of drawings service through the online system ([CDC-F01a, Application form for requesting Copy of Documents](#))

### Declaration

- We hereby confirm that all data provided in this application / documents comply with Trakhees Regulations & Standards.
- If any delay occurs due to incorrect information provided by us in the submitted application, we hold ourselves solely responsible for the delay.
- We are liable for any legal obligations, which may occur due to invalid / tampered documents being submitted along with this application.

Date

Authorized Name & Signature with stamp