

APPLICATION FORM FOR MODIFICATION NOC- RETAIL & OFFICE

Refer to our Website www.trakhees.ae/en/ced/Pages/Modifications.aspx for more information

TYPE OF SUBMISSION

New Resubmission Revision CED EHS (✓either or both)

Previous Submission / Permit Reference (not required for new submission)

*Application Reference (For resubmission, MPN/MRV T#):

**Trakhees Modification Permit No.:

APPLICANT INFORMATION

Requested by : Client Contractor Consultant

Client

Trade or
Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

Specialist Contractor

Trade or
Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

Consultant (If applicable)

Trade or
Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

LOCATION DETAILS

Business Unit

Location

Plot Number

Building No.

Unit No.

Modified Area (M²)



TYPE OF MODIFICATION (√ all that apply)			
Gypsum /Tile False Ceiling	Full Height Partitions	External Painting	Flooring ***
Machinery & Equipment Installation	Adding & Removing Block	*Wall Finishes / Painting	Adding & Removing Door/ Windows in
Mezzanine	Staircase/ Ramps	Car Parking	Racking
Paving	Landscaping	Kitchen Ducting	
Others (Specify):			

*** Flooring & Wall finishes / Painting is only applicable for industrial units and food outlets

Required Documents and Drawings

Relevant documents from the following table should be submitted online at online.trakhees.ae in PDF format.
Printed signed copy of the Application form to be included in the documents

Set 1: DOCUMENTS Folder			Set 2: DRAWINGS Folder		
Document Type	Yes	NA	Drawing Type	Yes	NA
• Copy of Client's valid Trade License			• Building Floor Plan showing location of proposed modification area		
• Copy of Lease / Sales Agreement / Title Deed with Trakhees Site Plan			• Floor Plan (Existing & Proposed)		
• Clearance Letter from Landlord / Developer/ Business Unit			• Elevations & Sections		
• Copy of Appointment Letter of Contractor / Consultant			• Utilities Layout Plan (Existing & Proposed)		
• Copy of Contractor's / Consultant's valid License & DM Practice of record			• Design Calculations & Structural Drawings (if Applicable)		
• Contractor Undertaking Letter & scope of works			• Master developer approved drawings (if Applicable)		
• Copy of Trakhees BCC / MCC for the facility *			• Stamped CED Approved Drawings of Existing Facility *		
• NOC from Civil Defense (DCD)					
• COC undertaking letter					
• Compliance of Dubai Universal Code for People of Determination (White Code)					

* In absence of these documents, please apply for copy of documents/copy of drawings service through the online system ([CDC-F01a, Application form for requesting Copy of Documents](#))

Declaration

- We hereby confirm that all data provided in this application / documents comply with Trakhees Regulations & Standards.
- If any delay occurs due to incorrect information provided by us in the submitted application, we hold ourselves solely responsible for the delay.
- We are liable for any legal obligations that may occur due to invalid / tampered documents being submitted along with this application.

Date

Authorized Name & Signature with stamp