

CIRCULAR

To: **All Business Units / Clients / Consultants / Contractors**

Date: 5 September 2017

Our Ref: CEDGR-54

Subject: **Site Status Inspection for Completed Projects of Business Units.**

Considered BUs: **DP world /Dubai Customs / JAFZA/ DMC/PCFC**

As part of ensuring Business Unit (BU) client's satisfaction and mutual cooperation, Civil Engineering Division (CED) of Trakhees – PCFC is pleased to initiate an added service for monitoring the status of completed projects during retention period of one year, until project is finally taken over by BU Client.

BU's Project representative is advised to instruct Project Consultant / Contractor to apply online for Trakhees Site Status Inspection Service, **every three months after the issuance of Trakhees Completion Certificate.**

Trakhees CED team will conduct a technical inspection visit to the completed project sites, in order to evaluate Project Contractor's performance level / execution quality and conclude the service request by issuance of Site Status Report to Client and applicants.

Site Status Reports of all performance quarters shall be considered as one of the mandatory document to be submitted to BU Client for taking over certificate process, prior to end of the maintenance period.

Your compliance and cooperation in this regard will be highly appreciated.



Eng. Abdulla Belhoul

Director – Trakhees Civil Engineering Division

Port, Customs and Free Zone Corporation

