

# Client Procedure for Ports & Maritime: Obtaining Container Inspection Report



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### 1. PURPOSE:

This Procedure specifies the process for obtaining Ports & Maritime Department's Container Inspection Report within PCFC-Dubai Ports' jurisdiction.

### 2. SCOPE :

Ship Agent should obtain Ports & Maritime Department Container Inspection Report for the following cases:

- 2.1 Leaking Container (Applicable for all types of Cargoes).
- 2.2 Auction Container (Applicable for Only Chemicals and Petroleum Cargoes).
- 2.3 Cross-Stuffing or De-Stuffing or Cross-Pumping of Container (Applicable for Hazardous or IMDG Listed Cargoes).
- 2.4 Destruction Container (Applicable for all types of Cargoes).
- 2.5 Damaged Container (Applicable to Container involved in Port Incidents)..

### 3. PROCEDURE:

- 3.1 Ship Agent should submit Request for Container Inspection through Trakhees Online Services, and accordingly shall receive a Service Request Number for his Reference.

*Note:*

*Multiple Online Submissions should be raised for Multiple Container Inspection.*

- 3.2 Ship Agent should upload relevant documents as per Cargo Type, during the Online Submission Request
  - Cargo Manifest (Mandatory for All Submissions).
  - Material Data Safety Sheet (Applicable For Hazardous Cargo).
  - Dangerous Cargo Multimodal Declaration Form (Applicable for IMDG Listed Cargo).
  - Dubai Municipality E-Permit (Applicable for Destruction Cargo).
- 3.3 Ship Agent should mention, in the submission Request, the Agent Representative or Ports & Maritime Department Approved Surveyor Details, and request Date of Inspection.
- 3.4 Ship Agent Appointed Representative or Ports & Maritime Department Approved Surveyor should coordinate with DP World Relative Operation Department to ensure Container readiness for Inspection, including Container Grounding, Lifting, etc.).



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- 3.5 Ship Agent Appointed Representative or Ports & Maritime Department Approved Surveyor should coordinate with Security Department for obtaining necessary Approval for Terminals Entry.
  - 3.6 Ship Agent Appointed Representative or Ports & Maritime Department Approved Surveyor should coordinate with DP World Container Freight Station to Cut the Container Seal and Open the Container Doors for Ports & Maritime Department Officer's Inspection, and to close the Container Doors and apply the New Seal, after the completion of Ports & Maritime Department's Inspection, and providing the **New Seal Number**.
  - 3.7 Upon Completion of Inspection, Ports & Maritime Dept.'s Container Inspection, the Report will be uploaded on Trakhees' Online Services for the Ship Agent to download from, while recommending the next course of Action.
  - 3.8 Ship Agent shall be responsible to coordinate with DP World Operation Department and Ports & Maritime Department Approved Hazmat Companies to take further course of action, as recommended in Ports & Maritime Department Inspection Report, prior to the releasing of the Container.
  - 3.9 Ship Agent shall be responsible for ensuring that Containers should not leave the Port premises unless the Container is deemed fit for further transportation.
  - 3.10 "**For Auction Container**" Ship Agent appointed Representative or Ports & Maritime Department Approved Surveyor shall coordinate with DAC approved Laboratory for collecting Cargo Sampling in the presence of Ports & Maritime Department's Officer, while Inspection and the Samples should be sealed and sent for Laboratory Analysis and Cargo Verification. Ship Agent should submit through Trakhees Online Services the Laboratory Analysis Report in additional to Documents referred in Section 3.1
  - 3.11 "**For Destruction Container**" Ship Agent should submit through Trakhees Online Services the **Dubai Municipality E-Permit** for destruction. Only IMDAAD are permitted to transport Containers to the Dubai Municipality Destruction Area.
  - 3.12 Ports & Maritime Department's **Approved Hazmat Companies** are only Permitted to perform Rework, Cross-Stuffing, De-Stuffing and Cross-Pumping Operations within PCFC-Dubai Ports Jurisdictions.
  - 3.13 Ship Agent shall ensure to obtain Dubai Customs Approval prior to Cargo Shifting/Transport from Original Container
4. VIOLATIONS::
- 4.1 Penalty shall be imposed against Ship Agent as per Trakhees Tariff for Violating Ports & Maritime Department Regulations.
  - 4.2 Container Inspection Report shall not be released unless Penalty Fees are settled.



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### 5.0 PAYMENTS:

#### 5.1 INSPECTION FEES:

Sr.	Service Description	Fees (AED)
1	Container Inspection	500 / Per Container
2	Monitoring Charges for Monitoring Emergency Operations	1000 / Per Operation

Note:

- *Container Inspection Fees shall be paid upfront during an Online Submission.*
- *Emergency Monitoring Fees shall be applicable for monitoring Emergency Cases. (Ex: Major Spills, Fire, Fumes, Gases, Explosions, etc.).*
- *Emergency Monitoring Fees shall be billed to the respective Ship Agent.*
- *Penalty And Emergency Monitoring Fees can be paid as Per Section 5.2 (below).*
- *Ship Agent shall be responsible for submitting multiple Online Inspection Requests for the same Container; Service Fees shall not be Cancelled or Refunded.*

#### 5.2 PAYMENT GATEWAYS:

- Online Web Services: <https://online.trakhees.ae/oaservices>
- Online Mobile Services: <https://online.trakhees.ae/mservices>
- Trakhees Cash Counter
- Al Ansari Exchange

### 6. APPLICABLE REGULATIONS:

- Port & Maritime Department Regulations.
- International Maritime Code for Dangerous Cargo (IMDG).
- Code of Practice for the Management of Dangerous Goods in the Emirates of Dubai.



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### 7. CONTACTS:

#### 7.1 TRAKHEES - PORTS & MARITIME DEPARTMENT

Links to Trakhees Online Services

Web Services: <https://online.trakhees.ae/oaservices>

Mobile Services: <https://online.trakhees.ae/mservices>

Email: [EHS.LCA@trk.pcfc.ae](mailto:EHS.LCA@trk.pcfc.ae)

Tel: 04-8811881

Website: [www.trakhees.ae](http://www.trakhees.ae)

#### 7.2 DP WORLD LEAKING CONTAINER OPERATION TEAM

Email: [DPW.LCA@dpworld.com](mailto:DPW.LCA@dpworld.com)

Tel: 04-8088131

Mob: 050-1076310

#### 7.3 DP WORLD CONTAINER FREIGHT STATION

Location: Jebel Ali Port – Near Gate No.2

Tel: 04-8812220 EXT 222/203

Email: [CFS-Email@dpworld.com](mailto:CFS-Email@dpworld.com)

#### 7.4 DP WORLD SAFETY DEPARTMENT

Container Terminal 1; Email: [Safety.CTJA@dpworld.com](mailto:Safety.CTJA@dpworld.com)

Container Terminal 2; Email: [SafetyT2.JA@dpworld.com](mailto:SafetyT2.JA@dpworld.com)

Container Terminal 3; Email: [SafetyT3.JA@dpworld.com](mailto:SafetyT3.JA@dpworld.com)

#### 7.5 DUBAI WORLD SECURITY DEPARTMENT

Tel: 04-8832200

Email: [JASecurity.ControlOffice@dubaiworld.ae](mailto:JASecurity.ControlOffice@dubaiworld.ae)

#### 7.6 DAC APPROVED LABORATORY

[www.dac.gov.ae](http://www.dac.gov.ae)

#### 7.7 PORTS & MARITIME DEPARTMENT APPROVED HAZMAT COMPANIES

Visit [www.trakhees.ae](http://www.trakhees.ae) Go to Environment, Health and Safety Services > Approved Third Party Agencies > Ports & Maritime > Hazmat Companies.

#### 7.8 IMDAAD ENVIRO

Tel: 04-8998926

Email: [Imdaad.Enviro@imdaad.ae](mailto:Imdaad.Enviro@imdaad.ae)