

# Client Procedure to obtain Entry Exit Permit Monthly Tracking Report for Radioactive Substances

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(Operations section)

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### 1. Purpose:

The Import, Export, Use, Storage, Transport and Monitoring of Radioactive sources are broadly governed on the state level by Federal Authority for Nuclear Regulation (FANR). An Entry Permit (S1) or Exit Permit (S2) is required to obtain from TRAKHEES to transport radioactive source into or from Trakhees jurisdictional areas by the respective clients. Import, Export, Use, Storage and Transportation of Radioactive sources without necessary approval/permits from the authorities is a serious offence and may be liable for penalties/sanctions as per applicable Rules. TRAKHEES Clients shall be fully responsible for Import, Export, Use, Storage, Transportation and Safe Operations & Handling of Radioactive source at their facility.

### 2. SCOPE:

In line with the UAE Federal Law No. (1) of 2002 ; to control and monitoring of Import, Export, Use, Storage, Transportation, Operations, Handling, proper documentation, packaging of radioactive sources in the TRAKHEES jurisdictional areas and to receive Monthly Tracking Report from clients for Radioactive sources being Imported, Exported, Used, Stored, Transported by clients in order to maintain proper documentation & details on radioactive movements and inventory details.

### 3. PROCEDURE :

- 3.1 **Submission:** Duly filled EHS Form (S1 for Entry or S2 for Exit) S1 or S2 shall be submitted along with FANR Approval, Civil Defence Approval, radioactive source details in soft copy either by email or CD at TRAKHEES Office 2 days prior to intended arrival of the source.
- 3.2 **Inspection/Approval:** TRAKHEES (on a case-to-case basis) may inspect and check the packaging container/box, transporting vehicle and radiation emission level from the source and on satisfactory compliance of all requirements and documents/assessments are in order. "Radioactive Source Entry or Exit Permit" for bringing or taking out the radioactive source in & out from TRAKHEES jurisdiction will be issued not later than 02 days from the date of submission.
- 3.3 **Payment:** A fee of AED 300/- (plus AED 20 as Knowledge & Innovation Fee) for each Radioactive source shall be paid by cash to Cashier or Bank Transfer or e-payment during submission of application and prior to issuance of the Entry or Exit Permit.
- 3.6 **Monitoring of Radioactive Source** : Upon approval of S1 or S2 Permit, the client shall responsible for Transport, Storage, Use and Handling of radioactive source to ensure that all the local, federal & relevant International requirements are complied effectively and to prevent exposures from radiation. Officer may also visit to the client facility randomly to ensure safe operations, storage, handling and tracking of radioactive sources by qualified & trained employees.



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- 3.7 Reporting to TRAKHEES: The client shall prepare a Quarterly Tracking Report comprising of all radioactive source movement details with inventory status on the prescribed Tracking Report Form (IOF-10c) with necessary supporting documents (wherever applicable) and forward it to TRAKHEES on or before 5<sup>th</sup> of March, June, September & December. Public holidays or weekends if falls on reporting date, the client shall forward the same on next working day.

#### 4. ATTACHMENTS:

- Radioactive Material Transportation (Entry) Permission Form - S1 Form IOF-10a
- Radioactive Material Transportation (Exit) Permission Form - S2 Form IOF-10b
- Monthly Tracking Report Form for Radioactive sources IOF-10c

#### 5. Contact Details:

- a) Mr. Ronald Martin, Sr. Officer, Tel: 04-8068816; email: [Ronald.Martin@trakhees.ae](mailto:Ronald.Martin@trakhees.ae)  
b) Mr. Crispin Contreras, Officer- Tel: 04-8068811; email: [Crispin.Contreras@trakhees.ae](mailto:Crispin.Contreras@trakhees.ae)

#### 6. Federal Authority for Nuclear Regulations (FANR), Contact Details:

Federal Authority for Nuclear Regulation (FANR);  
Abu Dhabi, UNITED ARAB EMIRATES (UAE),  
P.O. Box: 112021; Tel: +971 2 651 6666; Fax: +971 2 651 6661  
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