

Client Procedure for Approval of Environmental Impact Assessment (EIA) Study

Document Reference Number : ID-CEN-P03
Revision Number : 00
Revision Date : June 2018



Table of Contents

1. Purpose	2
2. Scope	2
3. Definitions	2
4. Procedure.....	2
5. Service Completion Time.....	4
6. Service Fees	4
7. Related Forms	4
8. References.....	4
9. Workflow	4



1. Purpose

The purpose of this procedure is to facilitate information to Trakhees clients regarding the procedural the revision and approval of Environmental Impact Assessment (EIA) Study for projects that possess a significant environmental impact due to the nature of activity.

2. Scope

All projects with significant environmental impacts within the Trakhees jurisdiction areas and that are categorized as “A” or “B” as per the categorization matrix.

3. Definitions

- 3.1 Environmental Impact Assessment - is a process that involves predicting and evaluating the likely impacts of a project including cumulative impacts on the environment during construction, commissioning, operation and abandonment
- 3.2 Category A - Projects likely to have significant adverse environmental impacts that may be sensitive, irreversible and diverse. They generally result from a major component of the project and affect the area as a whole or an entire sector.
- 3.3 Category B - Projects may have adverse environmental impacts less significant than Category A. Few if any impacts are irreversible. They are not sensitive, numerous or diverse as Category A.
- 3.4 Category C - Projects those are unlikely to have adverse impacts. Project has negligible or minimal environmental impacts
- 3.5 EIA - Environmental Impact Assessment
- 3.6 IEE - Initial Environmental Examination
- 3.7 Envir. - Environment

4. Procedure

4.1 On the stage of liceinging, the project will be categorized by Trakhees as per Trekhees Guideline “Guideline-Conducting EID Study (ID-EN-30)” while:

4.1.1 Projects categorized as “A” or “B” will recommended to submit for EIA study.

4.1.2 Projects categorized as “C” are not required to submit for EIA study.

4.2 Once the project are categorized and “A” or “B” client should assign a Trakhees pre-qualified Environmental consultant (refer to the list of Pre-Qualified Environmental Consultant (CEN-f01a List of Pre-Qualified Environment Consultant).

4.3 Study Scope of Work process (For projects categorized as “A Category” only):

4.3.1 Envir. consultant should prepare the scope of work as per “Guideline- Conducting EID Study (ID-EN-30)” and then apply for study Scope of Work by logging in > from the home screen click on “EHS Customer Service” in the left side menu > from the left side menu choose RA/EIA/IEE > Choose EIA > Initiate SOW > A page will open add the required information and attach required documents and press submit.



4.3.2 Upon successful submission:

4.3.2.1 In case there is enough money in the client pre-paid account, the payment will be automatically deducted from the pre-paid account.

4.3.2.2 In case there is not enough money in the client pre-paid account, payment advice will be issued to the client. Client should settle the payment.

4.3.3 Once the payment is settled, user will get a submission success message with reference No.

4.3.4 Envi. Section will review the application and accordingly will

4.3.4.1 Approve: Once the submission comply with the requirements.

4.3.4.2 More Details: In case any clarification about the submitted Scope of Work is required, application should respond with the required information.

4.3.4.3 Re-Submission: in case the submitted Scope of Work need amendment to be done, client need to do the required amendment and re-submit the Scope of Work in the same application.

4.3.5 Once the Scope of Work is approved, Certificate will be sent to consultant with reference No.

4.4 Study of Report (For application categorized as “ B Category or application categorized as “ A Category with approved Scope of Work”)

4.4.1 Envir. consultant should prepare the of “IEE” reports for “ B category” project “EIA Reports” for “A Category” projects as per the “Guideline- Conducting EID Study (ID-EN-30)” and then apply for study of Report by logging in > from the home screen click on “EHS Customer Service” in the left side menu > from the left side menu choose RA/EIA/IEE > Choose EIA or IEE as per your submission > Initiate the request. A page will open add the required information and attach required documents and press submit.

4.4.2 Upon successful submission:

4.4.2.1 In case there is enough money in the client pre-paid account, the payment will be automatically deducted from the pre-paid account.

4.4.2.2 In case there is not enough money in the client pre-paid account, payment advice will be issued to the client. Client should settle the payment.

4.4.3 Once the payment is settled, user will get a submission success message with reference No

4.4.4 Envi. Section will review the application and accordingly will

4.3.4.1 Approve: Once the submission comply with the requirements.

4.3.4.2 More Details: In case any clarification about the submitted Report is required, application should respond with the required information.

4.3.4.3 Re-Submission: in case the submitted Report need amendment to be done, client need to do the required amendment and re-submit the report in the same application No., payment should be collected in the resubmission step:

- In case there is enough money in the client pre-paid account, the payment will be automatically deducted from the pre-paid account.
- In case there is not enough money in the client pre-paid account, payment advice will be issued to the client. Client should settle the payment.



4.4.5 Once the Report is approved, Certificate of Environment Compliance will be sent to consultant.

4.5 The issued Certificate of Environment Compliance should be signed by the client and the consultant and then submitted to Envi. Section manager for signature and final approval.

5. Service Completion Time

	Service	Completion Time
5.1	Time taken for the study the Scope of Work and send the certificate or update the submission status (from the date of submission the Scope of Work)	3 Working Days
5.2	Time taken for the study the IEE Report and send the certificate or update the submission status (from the date of submission the Scope of Work)	5 Working Days
5.3	Time taken for the study the EIA Report and send the certificate or update the submission status (from the date of submission the Scope of Work)	10 Working Days

6. Service Fees

No.	Service	Fees (AED)
7.1	Study the Scope of Work	520
7.2	Study the IEE, EIA report- Initial submission	10,020
7.3	Study the IEE, EIA report- Re-submission	2,020

*The above fees might be subjective to 5% VAT.

7. Related Forms

7.1 CEN-f01a List of Pre-Qualified Environment Consultant.

8. References

8.1 Trakhees Rules and Regulations

8.2 ID-EN-30, Guideline- Conducting EID Study.

9. Workflow