

Guidebook For Department of Planning And Development - Trakhees

Dear Valued Customer

We would like to draw your attention that business owners shall not practice any commercial, professional or industrial activities without getting the required licenses and for the sake of clarity in setting up business, the Department of Planning and Development - Trakhees has issued this guide booklet to give you a proper guidance to the best methods practiced in the Commercial and Operational activities within the Special Development Zone, thus avoiding any misunderstandings related to administrative or legal procedures that will result in non-compliance with the regulations set by the Department.

Following are the requirements for commercial, professional and industrial activities to comply with the conditions:

1. Obtain a trade license.
2. Practice authorized activities as approved in the license.
3. Conduct activities within the authorized location.

To comply with the above, please take into consideration the following obligations:

First: Commerical Obligations

1. Commit with the mentioned activities in the license.
2. Do not practice any activity not registered in the commercial license.
3. Obtain the pre-approvals from the concerned department in case additional activities are added to the license.
4. Do not practice any commercial activity with cancelled or closed license by the commercial licensing department.
7. It is prohibited to place shading on all facades to block visibility from outside.
8. The work and presence of men in ladies salons or fitness clubs or vice versa is prohibited.
9. It is prohibited to store within commercial offices and residential apartments.
10. All allowed storages at facilities should be inline with health and safety requirements.

Second: Operational Obligations

1. Sleeping / Cooking / Smoking are prohibited within the licensed facility.
2. Maintain Trakhees file within the licensed facility.
3. Maintain a pest control contract with an approved company.
4. Maintain a waste management contract with an approved company.
5. Obtain permission to transport food, health and hazardous materials from the concerned authorities.
6. It is prohibited to allow or facilitate the presence and practice of unauthorized sellers inside the facility.
11. It is prohibited to cause harm to the environment by dumping wastes (land, sea and air).
12. It is prohibited to hire illegal manpower without obtaining permit from the concerned authorities in the Emirates such as Salary Packages, Accomodation, ..etc.
13. Selling unauthorised or illegal items are prohibited.
14. Selling, purchasing, and using products or derivatives of betel leaves are prohibited.
15. Ensure the availability of fire equipments and extinguishers within the licensed facility.